

## Essential Reference Paper “B”

Notes from Asset Management Group Meeting – Thursday 14<sup>th</sup> December 2017

Attendees:-

Cllr Williamson

Cllr Buckmaster

Cllr Jones

Deborah Quinney – Corporate Property Services Manager - DQ

Anna Osborne – Asset & Estates Manager - AO

Andrew Pulham – Parking Manager - AP

Cllr Williamson chaired the meeting and welcomed DQ to the Council.

1. Update - A brief update was given on matters since the last meeting on 2<sup>nd</sup> November 2016.

Matters Arising:-

- i) The new car park that has been built on the site of the former offices is now open. It is split into 2 zones between tenant parking for Charringtons House and long stay pay and display or season ticket parking. Corn Exchange – No further action remove from Agenda.
- ii) Southern Maltings, Ware – AO provided brief summary of works the Arts Centre had undertaken
- iii) Community Lettings – AO summarised the current leases under review and agreed to report back to the Group any cases that officers were struggling to resolve in line with the Community Lettings Policy.
- iv) Doctors Surgery, Sawbridgeworth – AO updated the Group on the current status of this case advising that funding was now in place for the extension to the surgery.
- v) Pinehurst Community Centre – AO advised the Group on the progress of this project

- vi) Housing Company – This will be dealt with in another forum but updates will be brought to the Group as appropriate.
- 2. Charringtons House  
AO updated the Group on the current status of the vacant office space in the building and summarised the programme of refurbishment works and alterations that are being
- 3. Land at Three Stiles, Benington – AO explained the background and current use of the land.

AOB

Castle Gardens, Hertford

Cllr Williamson raised the issue of the Castle Gardens, Hertford

Investment Opportunities

DQ raised this issue and explained that officers were often made aware of investment opportunities. Date of Next Meeting – 22<sup>nd</sup> March 2018 12 – 1.30pm